

Sharleen Britt
ChiBStudio@gmail.com
www.ChiBStudio.com

Skills

- Ability to organize for easy access and maximum efficiency
- Coordinates information for easy understanding
- Researches information to select optimal decision making
- Empathetic to other's thoughts, opinions, and viewpoints
- Strives to go above and beyond expectations
- Highly motivated for new opportunities and challenges
- Excellent eye for composition, design, and detail
- Knowledgeable in traditional media, Adobe Photoshop, Adobe Illustrator, and Procreate
- Familiar with various types of social media including Facebook, Instagram, TikTok, and more

Experience

Chi B. Studio: (2008-Present)

Freelance Artist

- Storyboard, designed, and self-produced own manga
- Designed and manages own website
- Creates female-oriented illustrations in a fantasy setting
- Attends conventions and exhibitions (list on website)

Concepts Art Studio: (April 2022-Present)

Intern/Art Assistant

- Help prepare classes and projects including watercolor, polymer clay, and shadow puppets
- Provides constructed critiques, assisting and guiding students with projects.
- Attends various art events to assist with display and operating booth

Leominster Art Center and Gallery: (2012-2015)

Board of Directors/Volunteer/Showcasing Artist

- Designed and managed the gallery's website
- Assisted in re-modeling the gallery and re-locating
- Re-organized and complied with member information
- Produced flyers and brochures in Adobe Illustrator
- Hosted and coordinated events

Education

New Hampshire Institute of Art: Manchester, NH
Bachelor of Fine Arts in Illustration, Cum Laude

- Digital and Traditional Illustration
- Storytelling
- Feminism

Advanced Experience

Hannaford: (2005-Present)

- Lead Customer Care Associate/CAO Inventory Lead/Scan File Coordinator
- Assists customers in finding products, handling store orders, and attentive to concerns
- Retains sales accuracy, maintains inventory levels, trains employees and volunteers in associate events

NEPPA: (June 2022-Present)

- Greeting customers, clients, and vendors daily
- Answering phone calls and directing clientele to the appropriate person
- Filing billing and banking information while ensuring accuracy
- Entering performance and feedback data onto spreadsheets

CVS: (September 2011 - August 2012)

- Cashier/Photo Lab Technician
- Supervised the front end in assisting customers and vendors
- Maintained chemicals in the photo lab and developed photos

Knowledgeable In...

- Feminism
- Adobe Indesign
- Photography
- Graphic Design
- Dabbled in CSS and HTML
- Microsoft Works
- Excel
- Powerpoint
- Japanese Language & Culture

